Varuna-NEWC Fellowship
Submission Guidelines

You need to submit:

1. Completed application form with all required details (available at link below)
2. Sample of your manuscript in development, as follows:

For prose (fiction or non-fiction): between 7,000 and 10,000 words from the beginning of your manuscript, along with a short synopsis of the entire work (see below)

For poetry: A selection of 10 poems, plus a short synopsis of the proposed collection (see below)

For short children's fiction/non-fiction (eg chapter-books, junior fiction): Between 2,000-5,000 words, plus a short synopsis of the entire work.

For picture books: The entire text (for author-illustrators, the text plus a sample of illustrations)

For playscripts: If a full-length play, one act, plus synopsis of the entire work. If a one0act play, submit the entire work.

Do not put your name or other personal identifying marks on your manuscript submission, these should only appear on the application form.

There is an application fee of $15

Submit via this link only:

https://varuna.formstack.com/forms/varuna_new-england

Please read and follow the following submission guidelines carefully for format and other requirements for manuscripts.

You will need to save your manuscript submission (cover page plus your draft manuscript) as a single PDF or Word file (no other file forms accepted).

Your cover page should include the following headings and details:

- Name of manuscript: The title of your work
- Logline: A one-two line description of your manuscript
- Synopsis: a brief synopsis of the work (approx. 200 words)
- Work plan: Brief outline of your intended work plan while at Varuna, bearing in mind that a Fellowship will be taken some months after your application (approx. 100 words)

If you are published, please note the numbers of works published and type (eg, books, short pieces, whether fiction, non-fiction, poetry or other published in anthologies, magazines, journals). Please do not include the titles of your works as these could identify you.

Format of samples:

- Fonts: Submitted work should be in English, typed in Times New Roman or Calibri (font size 12), double-spaced and with generous margins of 3 cm on both left and right.
- Headers: Include an identifying manuscript title and the page number on the top-right corner of each page
- Editing: Please do take the time to carefully check your manuscript for spelling and grammatical errors.

Manuscript file names should only show the title of the work, not the author's name. As we assess submissions 'blind' it is very important that you do not include your name or identifying details on any part of the manuscript, including the cover page and file name. These personal details should only be included on the application form.